

**Neenah-Menasha Fire Rescue
Joint Fire Commission Meeting Minutes
October 26, 2016 – 12:00 p.m.
Hauser Room – City of Neenah**

Present: Commissioners Kubiak, Keating, Liebhauser, Englebert and McCann

Excused: Commissioner Lewis

Also Present: Chief Kloehn, HR Coordinator Cahak & MA Theisen

Public: Jamie Leonard

Public Forum: No members of the public chose to speak.

Minutes: The Commission reviewed the meeting minutes from September 28, 2016. **MSC Englebert/Liebhauser to approve the September 28, 2016 meeting minutes, and place on file, all voting aye.**

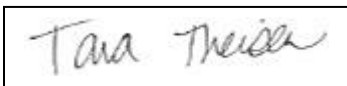
Activity & Automatic Aid Reports: The Commission reviewed the September activity and automatic aid reports. This is informational only and no action is required.

Budget Report: The Commission reviewed the September budget report. This is informational only and no action is required.

Establishing an Eligibility List: HR Coordinator Cahak updated the Commission on the status of applications for our new eligibility list. Chief Kloehn noted he would like to begin the process of establishing a new eligibility list as the newest candidates have gone through Fox Valley Technical College's hiring process. Discussion was held on the upcoming process and dates were set for first and second interviews.

MSC Keating/McCann to adjourn at 12:35 p.m., all voting aye.

Respectfully Submitted,

A rectangular box containing a handwritten signature in cursive script that reads "Tara Theisen".

Tara Theisen

Management Assistant